

Middle School 1-to-1 Coaching and PD Instructional Coach Schedule

Date & Time	Activity	Participants – Next Steps
8/26/15 8:00-3:00	PLC Meeting <ul style="list-style-type: none"> • School 1-to-1 goals review • Teacher identify their classroom goals based on the school 1-to-1 goals • Training introduction to Google Classroom 	Participants <ul style="list-style-type: none"> • All 1-to-1 teachers • Admin (as available) • Instructional coach Next steps: <ul style="list-style-type: none"> • Enroll students in each teachers Google Classroom
9/11 (F) 9/23 (W) 10/9 (F) 10/21 (W) 10/29 (Th) 11/5 (Th) 11/18 (W) 12/2 (W) 12/10 (Th) 1/14 (Th) 1/20 9W) 1/26 (Tu) 2/3 (W) 2/11 (Th) 2/16 (Tu) 3/2 (W) 3/8 (Tu) 3/17 (Th) 3/31 (Th) 4/5 (Tu) 4/20 (W) 4/28 (Th) 5/4 (Tu)	<ul style="list-style-type: none"> • Walk-thru’s Walk-thru’s <ul style="list-style-type: none"> • To gather data; identify current reality of 1-to-1 goals—how are these exhibited in classes? • Throughout the year - Instructional Coaching and Collaboration <ul style="list-style-type: none"> • Unit and lesson planning • Demonstration lessons • Walk-thru data collection • Individual training, support, as needed • Report data gathering/video’ing Collaborative PLC work <ul style="list-style-type: none"> • Action research <ul style="list-style-type: none"> • Design • Implementation • Sharing out – what have we learned? 	<ul style="list-style-type: none"> • Create collaboration calendar with teachers, based on their 1-to-1 classroom goals as well as the school goals. • Meet with each teacher minimum of twice per month (individually or in small teams like cross-curricular teams). • Create indicators of progress tool for all teachers to use. • Complete and identify any/all PD training days (groups or all 1-to-1 teachers)
Week of 5/16	Gather data for end-of-year report, based on school and individual 1-to-1 goals; <ul style="list-style-type: none"> • Individual interviews • Focal group interviews • Online surveys – staff and students • Action research artifacts 	<ul style="list-style-type: none"> • Schedule days to gather all data needed to complete this end of year report.